

LAMACCHIA REALTY RELOCATION CHECKLIST

8 WEEKS BEFORE YOUR MOVE DATE _____

- ◇ Organize your belongings into three piles: Keep, Purge, Donate
- ◇ Request quotes from moving companies in writing
- ◇ Collect important documents and records: school transcripts, health and immunization records, pet documents, dental files
- ◇ Schedule last appointments with doctors, dentists, vets, etc.
- ◇ Begin to drop off donations as boxes and bags fill up to local shelters and organizations- take your receipt with you for tax deductions

6 WEEKS PRIOR DATE _____

- ◇ Contact your insurance company to determine best course for transferring your policies
- ◇ Sort through cleaning supplies and household chemicals that are prohibited from traveling in the moving truck. Use them up or give them away
- ◇ Change your address with accounts you can keep after the move: cell phone, bank, credit cards, subscriptions, etc.
- ◇ Complete change of address forms at the post office
- ◇ Collect packing supplies the move: boxes, bubble wrap, packing tape, large markers, etc.

4 WEEKS PRIOR DATE _____

- ◇ Set up a cancellation date for current utilities/caretakers. This includes: water, gas/electric, landline, cable/internet, sewer, trash, landscapers, pool maintenance, housekeepers, etc.
- ◇ Determine best course of action to move your pets

- ◇ Make arrangements for your vehicles- are you having them towed on a flatbed or do you need to tune them up for a long drive?
- ◇ Pack everything up that you won't need during the week of the move, leave the furniture and large items for the moving company

2 WEEKS PRIOR DATE _____

- ◇ Dispose of hazardous waste through the proper channels. Your town or city will be able to best direct you
- ◇ Prepare all your outdoor appliances and equipment for the move
- ◇ Confirm travel plans for family, pets, moving company, etc.
- ◇ Use up your food in your pantry and refrigerator
- ◇ Pack bags that will travel with your family with a weeks worth of clothing and essentials
- ◇ Pack a box or two for easy access to household necessities for when you arrive- toilet paper, paper towels, toiletries, disposable utensils, cups and plates, towels, soap, snacks, celebratory champagne, etc.
- ◇ Fill all necessary prescriptions for your family and pets
- ◇ Confirm your move with your credit card company and bank

MOVING DAY! DATE _____

- ◇ Oversee the moving company to ensure proper handling of your items, sign and keep a copy of the inventory list
- ◇ Broom sweep the house before you leave
- ◇ Leave forwarding information for the new owners to send you any mail or items left over

NOTES



WE'RE LOCAL WE'RE GLOBAL